

**MONTEBELLO OVERSIGHT BOARD
AGENDA STAFF REPORT**

TO: Honorable Chair and Members of the Oversight Board

FROM: Francesca Tucker-Schuyler, Executive Director

SUBJECT: Request that the Oversight Board consider approval of the Successor Agency's Administrative Budget for the period from January 1, 2016 through June 30, 2016.

DATE: September 22, 2015

OBJECTIVE:

Obtain Oversight Board approval of the Successor Agency's Administrative Budget for the period of January 1, 2016 to June 30, 2016.

BACKGROUND:

The Dissolution Law requires that the Successor Agency of the former City of Montebello Community Redevelopment Agency adopt and submit an Administrative Budget to the Oversight Board for review and approval for the six month period of January 1 through June 30, 2016.

DISCUSSION:

The Successor Agency's proposed Administrative Budget for the January 1 through June 30, 2016, payment period is attached to this report. Staff proposes to divide the Successor Agency's administrative cost allowance (\$250,000 or 3% RPTTF allocation, annually) between four (4) general areas: (1) Accounting costs for ROPS preparation/general administration, (2) Indirect payroll costs for Successor Agency Economic Development personnel; (3) Indirect property maintenance costs; and (4) Legal administrative costs.

RECOMMENDATION:

It is staff's recommendation that the Oversight Board adopt the resolution approving the Administrative Budget for the period of January 1, 2016 to June 30, 2016.

ATTACHMENTS:

1. Draft Administrative Budget
2. Oversight Board Resolution

City of Montebello Successor Agency
Administrative Budget
For the period January 1 - June 30, 2016

	Jan	Feb	Mar	Apr	May	Jun	Total
Accounting costs for ROPS Preparation and aother admin functions	4,167	4,167	4,167	4,167	4,167	4,167	25,000
Allocation of Indirect Payroll Cost for Economic Developmpment Perrsonnel	9,858	9,858	9,858	9,858	9,858	9,860	59,152
Indirect Property Maintenance Costs	1,625	1,625	1,625	1,625	1,625	1,625	9,750
Legal Administrative Costs	5,183	5,183	5,183	5,183	5,183	5,183	31,098
	<hr/>						
	\$ 20,833	\$ 20,833	\$ 20,833	\$ 20,833	\$ 20,833	\$ 20,835	\$ 125,000
	<hr/>						

Payment Source – Administrative Cost Allowance / RPTTF
Arrangements w/ City re Administrative Services – Successor Agency will utilize City staff / contracted professional service
providers to provide administrative support as appropriate

OVERSIGHT BOARD RESOLUTION NO. _____

A RESOLUTION OF THE MONTEBELLO OVERSIGHT BOARD APPROVING AN ADMINISTRATIVE BUDGET FOR THE MONTEBELLO SUCCESSOR AGENCY FOR JANUARY 1, 2016 TO JUNE 30, 2016

WHEREAS, the former Community Redevelopment Agency of the City of Montebello (“Agency”) was a community redevelopment agency organized and existing under the California Redevelopment Law;

WHEREAS, the Agency was dissolved effective February 1, 2012, by way of Assembly Bill (“AB”) 1x26 (as subsequently amended by, the “Dissolution Act”) and the California Supreme Court’s decision in *California Redevelopment Association v. Matosantos* (2011) 53 Cal.4th231;

WHEREAS, the Dissolution Act created a “Successor Agency” for each dissolved redevelopment agency, and charged them with completing various tasks and obligations geared towards “winding down” the affairs of their respective redevelopment agency;

WHEREAS, the Dissolution Act created an “Oversight Board” for each successor agency, and charged them with overseeing, reviewing, and approving enumerated successor agency actions;

WHEREAS, by resolution of the City Council, the City of Montebello serves as the successor agency to the dissolved Agency (“Successor Agency”) and the Montebello Oversight Board is the statutorily created oversight board of the Successor Agency (“Oversight Board”);

WHEREAS, the Dissolution Act requires the Successor Agency to prepare a proposed administrative budget for each six month period and submit it to the Oversight Board for approval;

WHEREAS, the administrative budget is required to include estimated amounts for Successor Agency administrative costs, proposed sources of payment for such costs, and proposals for arrangements for administrative and operations services provided by a city; and

WHEREAS, the administrative budget is subject to review and approval by the Oversight Board, and thereafter by the California Department of Finance.

NOW THEREFORE, THE MONTEBELLO OVERSIGHT BOARD HEREBY FINDS, DECLARES AND RESOLVES AS FOLLOWS:

SECTION 1. The foregoing recitals are incorporated into this Resolution by this reference, and constitute a material part hereof.

SECTION 2. The Oversight Board hereby approves the Successor Agency’s Administrative Budget as attached to this resolution.

SECTION 3. The Oversight Board hereby authorizes and directs Successor Agency to submit the Administrative Budget to the California State Department of Finance for review, and to take such further action with respect thereto as is required by the Dissolution Act.

SECTION 4. The Oversight Board Secretary shall certify to the passage and adoption of this resolution, which shall become effective immediately upon adoption.

PASSED, APPROVED and ADOPTED this 22nd day of September, 2015.

Richard Bruckner
Chairman

ATTEST:

Secretary to the Montebello Oversight Board

I HEREBY CERTIFY that the foregoing resolution was duly adopted by the City of Montebello
Successor Agency held on 22nd day of September, 2015 by the following vote:

A YES:

NOES:

ABSENT:

ABSTAIN:

Secretary to the Montebello Oversight Board